

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY PARISH MEETING
HELD ON MONDAY 28th JULY 2025 AT 7.30PM
AT THE PARISH COUNCIL COMMUNITY MEETING ROOM/OFFICE
AT 239A PRESTON ROAD, CLAYTON-LE-WOODS, CHORLEY**

PRESENT: Councillor Mrs M Brown (Vice-Chairman)
Councillor Ms I Amahwe
Councillor Mr A Halliday
Councillor Mr D Clough
Councillor Mr D Cook
Councillor Mr S Maddock
Councillor Mr N Whitham (7)

In Attendance: Ms Lisa Burton (Locum Clerk/Responsible Financial Officer)

Members of the Public: None

8958 APOLOGIES

Apologies were received and accepted for Councillors Mr M Clifford, Mrs B Ward-Smith, Mrs G Ormston.

8959 DECLARATION OF INTEREST

Cllr N Whitham declared an interest in item 10

8960 AGAR 24/25

The AGAR was approved and will be sent through to the External Auditors before the end of July

8961 PUBLIC PARTICIPATION

No members of the public in attendance

8962 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 16th JUNE 2025

It was Resolved to approve the revised minutes of the Ordinary Meeting held on Monday 16th June 2025 which were duly signed by the Vice-Chairman.

8963 MATTERS ARISING (CLERK'S REPORT)

The Clerk gave a verbal report which was received with thanks.

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

8964 Summer Fair Update

The date for the Summer Fair in 2026 was agreed as 27/06/2026
The Summer Fair 2025 was discussed at length and it was agreed to add this to the September meeting agenda

8965 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payments:

1.Payments June/July 2025

PAYMENTS LIST

Vouch e	Bank	Code	Description		Net		Total
72	Virgin Money	Summer Fair 2025	Post Office	Z	500.00		500.00
74	Virgin Money	Summer Fair 2025	CASH	X	200.00		200.00
71	Virgin Money	Summer Fair 2025	Asda	Z	215.61		215.61
75	Virgin Money	Summer Fair 2025	CASH	X	200.00		200.00
76	Virgin Money	Summer Fair 2025	CASH	X	300.00		300.00
77	Virgin Money	Summer Fair 2025	CASH	X	200.00		200.00
78	Virgin Money	Summer Fair 2025	CASH	X	200.00		200.00
79	Virgin Money	Summer Fair 2025	CASH	X	250.00		250.00
80	Virgin Money	Summer Fair 2025	CASH	X	200.00		200.00
67	Virgin Money	Office Supplies	The Works	S	20.00	4.00	24.00
69	Virgin Money	Summer Fair 2025	Tesco	S	2.50	0.50	3.00
70	Virgin Money	Summer Fair 2025	John Harrison Sport	S	40.00	8.00	48.00
73	Virgin Money	Summer Fair 2025	Post Office	Z	450.00		450.00
68	Virgin Money	Summer Fair 2025	Asda	S	6.11	1.22	7.33
81	Virgin Money	Summer Fair 2025	Clerk	S	8.32	1.67	9.99
52	Virgin Money	Summer Fair 2025	Dee Trading Limited	Z	300.00		300.00
53	Virgin Money	Summer Fair 2025	Little Gargoyle Ltd	S	350.00	70.00	420.00
55	Virgin Money	Summer Fair 2025	CK Marquees and F	S	2,957.50	591.50	3,549.00
56	Virgin Money	Summer Fair 2025	Royal Princess Parti	Z	270.00		270.00
57	Virgin Money	Summer Fair 2025	Smithshire (Smiths E	S	314.09	62.84	376.93
58	Virgin Money	Summer Fair 2025	Sprintprint	S	50.00	10.00	60.00
59	Virgin Money	Summer Fair 2025	Sprintprint	S	117.00	23.40	140.40
60	Virgin Money	Summer Fair 2025	Sprintprint	Z	365.00		365.00
61	Virgin Money	Summer Fair 2025	TigerTiger Face Pai	E	300.00		300.00
62	Virgin Money	Summer Fair 2025	Matt Phillips	E	225.00		225.00
63	Virgin Money	Summer Fair 2025	Magician	Z	100.00		100.00
64	Virgin Money	Summer Fair 2025	North West Portabl	S	690.00	138.00	828.00
84	Virgin Money	Summer Fair 2025	Chorley Van Rental	X	300.00		300.00
102	Virgin Money	Office Supplies	Amazon	S	5.34	1.07	6.41
102	Virgin Money	Office Supplies	Amazon	S	10.49	2.10	12.59
102	Virgin Money	Office Supplies	Amazon	S	16.58	3.32	19.90
103	Virgin Money	Office Supplies	Amazon	S	8.18	1.64	9.82
82	Virgin Money	Summer Fair 2025	JN Entertainment	Z	150.00		150.00

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

Cont

83	Virgin Money	Summer Fair 2025	Just Gorge	E	250.00		250.00
87	Virgin Money	Summer Fair 2025	Cllr Mark Clifford	S	16.99	3.40	20.39
87	Virgin Money	Summer Fair 2025	Cllr Mark Clifford	S	5.83	1.17	7.00
88	Virgin Money	Summer Fair 2025	Pink Vintage	E	350.00		350.00
111	Virgin Money	Utility Bill	NPower	L	568.81	28.44	597.25
108	Virgin Money	CLWPC Pay	Ilbp Provider Ltd	X	240.00		240.00
112	Virgin Money	Summer Fair	Rosemere Cancer F	X	175.00		175.00
112	Virgin Money	Summer Fair	Rosemere Cancer F	X	29.00		29.00
130	Virgin Money	Office Supplies	Amazon	S	13.66	2.73	16.39
131	Virgin Money	Office Supplies	Amazon	S	9.16	1.83	10.99
132	Virgin Money	Office Supplies	Amazon	S	26.98	5.39	32.37
113	Natwest Bank	Website/Email Managem	Easy Websites	S	66.00	13.20	79.20
116	Natwest Bank	Phones/Broadband	O2	S	42.51	8.50	51.01
119	Virgin Money	Phones/Broadband	Three Business Ser	S	7.50	1.50	9.00
121	Virgin Money	Phones/Broadband	BT	S	49.59	9.92	59.51
118	Virgin Money	Rent/Room Hire	Red Rose Storage L	S	69.33	13.87	83.20
126	Virgin Money	Office Cleaning	Gillian Lloyd	Z	72.00		72.00
123	Virgin Money	BG Lease	Aquarius		49.00		49.00
124	Virgin Money	CLW Bowling Green Main	Kevin Bond	Z	118.33		118.33
120	Virgin Money	Grass Cutting/Open Spa	Envirocare Mainten	S	1,341.88	268.38	1,610.26
127	Virgin Money	Summer Fair 2025	Manor Road Primar	Z	250.00		250.00
128	Virgin Money	Summer Fair 2025	Chorley Council	S	776.26	155.25	931.51
133	Virgin Money	Hanging Basket Contract	Plantscape Ltd	S	4,340.00	868.00	5,208.00
114	Virgin Money	Salary	Employee 01	E	2,156.84		2,156.84
117	Virgin Money	Salary	Lengthsmen ME	E	403.20		403.20
122	Virgin Money	Salary	Lengthsmen CD	X	100.80		100.80
125	Virgin Money	Salary	Employee	Z	252.00		252.00
115	Natwest Bank	Pension	LCC Pension Employ	E	899.66		899.66
54	Virgin Money	Annual Alarm Check	Lancs Fire & Securit	S	90.00	18.00	108.00
92	Virgin Money	Summer Fair 2025	NorWest Medical Liv	S	450.00	90.00	540.00
Total					22,542.05	2,408.84	24,950.89

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

2.Payments August 2025

PAYMENTS LIST

Vouch e	Bank		Descrip tion	Supplier		Net	VAT	Total
136	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	66.00	13.20	79.20
139	Natwest Bank	D/D	Phones/Broadband	O2	S	36.36	7.27	43.63
142	Virgin Money	D/D	Phones/Broadband	Three Business Sen	S	7.50	1.50	9.00
144	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
141	Virgin Money	S/O	Rent/Room Hire	Red Rose Storage L	S	69.33	13.87	83.20
146	Virgin Mon	B/T	Aquarius	BG Rent	X	49.00		49.00
147	Virgin Money		CLW Bowling Green Main	Kevin Bond	Z	118.33		118.33
143	Virgin Money	B/T	Grass Cutting/Open Spa	Envirocare Mainten	S	848.43	169.69	1,018.12
137	Virgin Money	S/O	Salary	Employee 01	E	2,156.84		2,156.84
140	Virgin Money	S/O	Salary	Lengthsmen ME	E	403.20		403.20
145	Virgin Money	S/O	Salary	Lengthsmen CD	X	100.80		100.80
148	Virgin Money		Salary	Employee	Z	252.00		252.00
138	Natwest Bank	D/D	Pension	LCC Pension Employ	E	899.66		899.66
135	Virgin Money		Salary	Employee 05	Z	1,885.00		1,885.00
Total						6,942.04	215.45	7,157.49

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

3.Receipts June/July 2025

Voucher	Code	Date	Bank	Description	Supplier	Net	VAT	Total
7	Summer Fair	05/06/2025	Virgin Money	Summer Fair 2025	Vintage Ice Cream Experiences	£25.00	£0.00	£25.00
8	Summer Fair	05/06/2025	Virgin Money	Summer Fair 2025	Northwest Whippy	£50.00	£0.00	£50.00
10	Summer Fair	05/06/2025	Virgin Money	Summer Fair 2025	The Shaka Shack	£25.00	£0.00	£25.00
9	Summer Fair	05/06/2025	Virgin Money	Summer Fair 2025	Falafel Express	£50.00	£0.00	£50.00
11	Summer Fair	05/06/2025	Virgin Money	Summer Fair 2025	Handmade by Helen B	£25.00	£0.00	£25.00
12	Summer Fair	06/06/2025	Virgin Money	Summer Fair 2025	Sharon Curzon (Hippy Stall)	£25.00	£0.00	£25.00
13	Summer Fair	06/06/2025	Virgin Money	Summer Fair 2025	Chris Curzon	£25.00	£0.00	£25.00
14	Summer Fair	06/06/2025	Virgin Money	Summer Fair 2025	The Box Bar Company	£50.00	£0.00	£50.00
15	Summer Fair	06/06/2025	Virgin Money	Summer Fair 2025	Artfully Crafty	£25.00	£0.00	£25.00
16	Summer Fair	06/06/2025	Virgin Money	Summer Fair 2025	Jeni's Brownies	£25.00	£0.00	£25.00
17	Summer Fair	06/06/2025	Virgin Money	Summer Fair 2025	Howarths Cheese	£25.00	£0.00	£25.00
18	Summer Fair	06/06/2025	Virgin Money	Summer Fair 2025	Blind Tiger Inns	£50.00	£0.00	£50.00
19	Summer Fair	10/06/2025	Virgin Money	Summer Fair 2025	Utility Warehouse	£25.00	£0.00	£25.00
20	Summer Fair	10/06/2025	Virgin Money	Summer Fair 2025	Bella Fior / Soul Spark	£25.00	£0.00	£25.00
21	Summer Fair	10/06/2025	Virgin Money	Summer Fair 2025	Tropic	£25.00	£0.00	£25.00
22	Summer Fair	11/06/2025	Virgin Money	Summer Fair 2025	Dalesview Partnership	£10.00	£0.00	£10.00
23	Summer Fair	11/06/2025	Virgin Money	Summer Fair 2025	Martha's Kitchen	£25.00	£0.00	£25.00
24	Summer Fair	11/06/2025	Virgin Money	Summer Fair 2025	Flying Pig Pizza Company	£50.00	£0.00	£50.00
25	Summer Fair	11/06/2025	Virgin Money	Summer Fair 2025	Mariyam's Food Hut	£25.00	£0.00	£25.00
26	Summer Fair	11/06/2025	Virgin Money	Summer Fair 2025	Dany's Kitchen	£25.00	£0.00	£25.00
27	Bank Interest	16/06/2025	Natwest Bank	Bank Interest	Natwest Bank	£0.49	£0.00	£0.49
28	Summer Fair	17/06/2025	Virgin Money	Summer Fair 2025	Ruby & Blu	£25.00	£0.00	£25.00
29	Summer Fair	17/06/2025	Virgin Money	Summer Fair 2025	Kristinna	£25.00	£0.00	£25.00
30	Summer Fair	19/06/2025	Virgin Money	Summer Fair 2025	Peter Johnson	£25.00	£0.00	£25.00
35	Summer Fair	20/06/2025	Virgin Money	Sponsorship	Quercia	£3,000.00	£0.00	£3,000.00
31	Summer Fair	24/06/2025	Virgin Money	Summer Fair 2025	Taysha Manifold	£25.00	£0.00	£25.00
32	Summer Fair	24/06/2025	Virgin Money	Summer Fair 2025	C'est Bonbon	£25.00	£0.00	£25.00
33	Summer Fair	24/06/2025	Virgin Money	Summer Fair 2025	The Shaka Shack	-£25.00	£0.00	-£25.00
34	Summer Fair	25/06/2025	Virgin Money	Summer Fair 2025	Blind Tiger Inns	£50.00	£0.00	£50.00
36	Summer Fair	27/06/2025	Virgin Money	Summer Fair 2025	Costco Wholesale	£25.00	£0.00	£25.00
37	Summer Fair	27/06/2025	Virgin Money	Summer Fair 2025	The Box Bar Company	£50.00	£0.00	£50.00
42	Bank Interest	30/06/2025	Natwest Bank	Bank Interest	Natwest Bank	£16.96	£0.00	£16.96
40	Summer Fair	01/07/2025	Virgin Money	Summer Fair 2025	Sumup Ltd	£606.00	£0.00	£606.00
40	Summer Fair	01/07/2025	Virgin Money	Summer Fair 2025	Sumup Ltd	-£10.18	£0.00	-£10.18
39	Office Rental	08/07/2025	Virgin Money	Rent/Room Hire	Hope and Mallows	£100.00	£0.00	£100.00
41	Summer Fair	10/07/2025	Virgin Money	Summer Fair 2025	Virgin Money	£2,966.20	£0.00	£2,966.20
Total						£7,514.47	£0.00	£7,514.47

8966 To discuss and make decisions on Planning Applications

1.Application no: 25/00573/ADV Case Officer: Mike Halsall - 01257 515226 Ward: Clayton East, Brindle And Hoghton Proposal: Application for advertisement consent for the erection of 1no. illuminated totem sign (relocation of the sign approved under consent ref. 24/01096/ADV) Location: McDonalds, Woodale Road, Clayton-le-Woods, Chorley, PR6 7TY

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

2.Application no: 25/00599/CLPUD Case Officer: Simon Lems Ward: Clayton East, Brindle And Hoghton Proposal: Application for a certificate of lawfulness for a proposed single storey rear extension (following demolition of existing rear extension) Location: 618 Preston Road, Clayton-le-Woods, Chorley, PR6 7EH

3.Application no: 25/00598/TPO Case Officer: Jeff Sayer Ward: Clayton East, Brindle And Hoghton Proposal: Application for works to a protected tree - Chorley BC TPO 2 (Clayton-le-Woods) 1992: Reduce height of Ash by 25-50% Location: 10 Pines Close, Bamber Bridge, Preston, PR5 8EQ

4.Application no: 25/00546/TPO Case Officer: Jeff Sayer Ward: Clayton West And Cuerden Proposal: 5 DAY ACTION NOTICE T1 Willow. Fell. Recent large limb failure at main union. Largely included union. Decay within portion with white unidentified fungi, with white rot. That has further caused splitting up stem of remain portion of tree. Heavily weighted over neighbouring properties. No protection from prevailing wind as tree that offered protection have recently failed in bad weather. Location: 28A Lancaster Lane, Clayton-le-Woods, Leyland, PR25 5SN

5.Application no: 25/00510/TPO Case Officer: Jeff Sayer Ward: Clayton West And Cuerden Proposal: Application for works to protected trees - Chorley BC TPO 5 (Clayton-le-Woods) 2021: T2 Oak; 1.5m Crown reduction and 4m crown raise. Location: 32 Kiln Croft, Clayton-le-Woods, Chorley, PR6 7UD

6.Application no: 25/00643/FULHH Proposal: Location: Single storey front, side and rear extensions 6 Dove Cote Clayton-le-Woods Chorley PR6 7AY

8967 Correspondence
None Indicated.

8968 Date for Next Meetings

1.The next full parish council meeting is scheduled to be held on Monday 15th September 2025 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Please note that there are no scheduled meetings during August.

Chairman's Signature.....